



THE INN AT SERENBE Event Rates

<u>Friday/Saturday Venue Rental Fee:</u>	
\$4,500	0 - 350 guests
\$6,000	351 + guests
<u>*Sunday Venue Rental Fee:</u>	
\$2,500	0-350 guests
\$4,000	351 + guests
<u>Monday-Thursday Venue Rental Fee: (No guest room rental requirements)</u>	
\$1,500	0-350 guests
\$2,500	351 + guests

*If taking advantage of a Sunday wedding at the discounted venue rate, no guest rooms will be available the Friday or Saturday prior to your event. The Inn at Serenbe encourages you to reserve guest rooms for the Sunday evening of your wedding. 2 months prior to your event, should guest rooms become available on Friday or Saturday nights, you will be given the option to rent those available rooms.

This fee includes use of one ceremony site and one reception site for the wedding party for one day (9am – 12am) including set-up and clean-up. There is an additional fee of \$750 for any additional events to be held on the Serenbe property.

It is the responsibility of the bride/groom to reserve budgetary funds to plan for inclement weather. As Serenbe is an outdoors venue, there is a strong probability that you will need to financially plan for the following: tents, heaters, side-walling, fans, etc., to ensure the comfort of you and your guests.

If event tents are required, the exact location of any tents must be approved in advance by The Inn at Serenbe and Gloriosa. Tents must be reserved through Gloriosa by 2 pm on Wednesday the week of the wedding.

- ✓ For a smaller, more intimate event with fewer requirements, please inquire about a Farmhouse wedding. Your ceremony will be held on Inn grounds and your reception within the Farmhouse restaurant. Farmhouse weddings dates are limited and Gloriosa is not required.

Room Rental Fees:

The location of the event(s) will determine the number of rooms required. There is a two-night minimum requirement. This requirement will not be waived. You are responsible for payment of all required guest rooms regardless of circumstances. Normal room rates and tax will apply. Rates listed are per night, double occupancy, and do not include local taxes.

The location of your ceremony will determine number of rooms required. If you are using the Meadow or Croquet Lawn, all guest rooms are required (a total of 19 rooms). If you are using the Open Air Function Room you are required to rent the following: Lake House, Mimosa, Dogwood and Magnolia cottage (a total of 9 rooms). If using only the Main House and/or Guest House Lawn you are required to rent the Main House and Guest House (a total of 10 rooms).

Main House

A restored 1905 farmhouse which features a common sitting room, TV with satellite and internet connections in all rooms (with the exception of Room 7) and kitchenette facilities. (Adults only – ages 16 and up)

	<u>Room Rates per Night</u>
MH 1-One king bed, tub/shower	\$255
MH 2-One king bed or two twin beds, tub/shower	\$235
MH 3-One king bed or two twin beds, tub/shower	\$235
MH 4-One king bed or two twin beds, tub/shower	\$235
MH 5-One king bed or two twin beds, Jacuzzi tub/shower	\$255
MH 6-One king bed or two twin beds, shower, sitting room with balcony	\$255
MH 7-One queen bed, tub/shower	\$210

Guest House

A restored 1930's horse barn converted into a 3-bedroom, 4-bath house with full kitchen, TV with satellite and fireplace in common area. Located next to the pool, the guest house features a patio area with an outside fireplace.

GH 20-One queen bed, Jacuzzi tub, private porch overlooking the vegetable garden	\$210
GH 21-Three double beds, private sitting area	\$210
GH 22-One king bed or two twin beds, reading nook	\$210

Dogwood Cottage

This environmental cottage, built in 2003, has two bedrooms. Each bedroom has TV with satellite, internet connection and air whirlpool for two. Fireplace on screen porch.

DC 23-Suite with one king bed or two twin beds, kitchenette and living room	\$300
DC 24-Bedroom with one king bed or two twin beds	\$235

Magnolia Cottage

This environmental cottage, built in 2003, has two bedrooms. Each bedroom has TV with satellite, internet connection and air whirlpool for two. Fireplace in living room of 25.

MC 25-Suite with one king or two twin beds, kitchenette, and living room with fireplace	\$325
MC 26-Bedroom with one king bed or two twin beds	\$235

Mimosa Cottage

A cottage original to the farm that includes a living room with fireplace, eat-in kitchen, 2 bedrooms, den with daybed, full bath and sunroom.

Each bedroom has a king bed (or split into 2 twins), and a daybed \$380.00 (total cottage)

Lake House

Overlooking the lake, each room has direct access to a large screen porch for relaxing and watching the farm animals. Built in 1995, the lake house features include internet connections in each bedroom, a full kitchen and TV with satellite in a common living room area.

LH 30-One king bed or two twin beds, tub/shower	\$210
LH 31-One king bed or two twin beds, shower	\$210
LH 32-One king bed or two twin beds, tub/shower	\$210
LH 33-One king bed or two twin beds, shower (handicap accessible)	\$210
Extra room which has two twin beds, no bath	

Each additional person in any room or cottage will be charged an additional \$30.00 per night. Rollaway bed quantities are limited and there are maximum occupancies per room. If additional beds are required there will be a charge of \$45.00 per rollaway bed. Please confirm with Guest Services before your plans are made. There will be no additional charge for babies under 12 months of age.

Afternoon southern tea, sweets at bedtime and a full country breakfast are included in the price of the guest rooms.

Check in time is 3:00 PM. However, if you or any of your guests plan to arrive later than 5:00 PM, please contact us to make special arrangements. Check out is 11:00 AM.

We require that you provide a rooming list, 2 months prior to your event. Any guests paying for their own rooms must contact us at least two weeks prior to the event date with their personal information – name, address, phone number, and credit card information.

Room Cancellation Policy:

Rooms in addition to the required rooms can be held up to 8 weeks prior to the wedding date, with no cancellations fees, after which time our standard cancellation fees apply. Any cancellations made within 2 weeks of the event date are the full charge of the stay.

Deposit:

There is a \$2,500.00 deposit required of Serenbe for a Saturday wedding, and \$1500 for a Sunday wedding. Deposit must be paid upon acceptance and return of the contract. There is also a deposit required by Gloriosa that will be based on your estimated guest count and will be applied to your proposal. This deposit is due to Gloriosa within a 14-day period after signing a Serenbe contract. See below Gloriosa information (page 6) for structure details.

Grounds:

The Inn at Serenbe staff is committed to maintaining the grounds of the property such that it is in pristine condition for all Inn guests and event clients and their guests. A credit card must be put on file for all clients. Should you or any of your guests cause damage to the property, your credit card is subject to be charged for any and all costs associated to correct the damage.

Any furniture on patios or porches may be moved, but you are responsible for the care of all items and they must be returned to their original location after the function. Serenbe is not responsible for damage to or loss of any items that are brought onto our property in relation to your function.

Payment:

Your final payment is due to Serenbe one week prior to your arrival. Any additional charges that were incurred during the weekend will be charged upon departure.

Event Cancellation Fees:

Should you wish to release the date on hold for your event, you may do so EIGHT MONTHS OR MORE prior to your event date and receive a full refund of your Serenbe deposit less \$250 and a refund of 50% of your Gloriosa deposit. Should you wish to release the date on hold for your event LESS THEN EIGHT MONTHS prior to your event date, neither your Serenbe nor Gloriosa deposit be refunded and the remainder of your venue fee is due in full to The Inn at Serenbe.

Catering:

Gloriosa is our in house catering and event team. Outside vendors are prohibited for wedding rehearsal dinners, luncheons/brunches and wedding receptions (not to include bands and photographers). Onsite vendors (i.e. The Farmhouse and The Hill) are permitted.

All alcoholic beverages must be purchased and served via Gloriosa. For information regarding Gloriosa, please contact Keller Blincoe at 404.523.8077 extension 207, or at kblincoe@gloriosadesign.com.

Miscellaneous Information:

All rooms and buildings are Non-Smoking.

Pets are not allowed on property or in guest rooms.

Guest Activities – the following are activities regularly scheduled at The Inn at Serenbe for Inn guests only. If you would like to participate in any of these activities, please contact Guest Services, so we can plan accordingly for your group.

Afternoon Tea – served daily at 4 pm in the Main House sitting room. We will serve a light snack with tea and lemonade.

Sweets at Bedtime— Each day there will be sweets placed in each guest room.

Bonfire - Evenings after dark by request. We will provide marshmallows, roasting sticks and seating for up to 30. The bonfire is located adjacent to the Lake Pavilion.

Hay Ride to Feed the Animals - Mornings at 10:00 am by request. Guests will meet at Guest Services to load onto the hay wagon. The wagon will hold no more than 25 guests.

Swimming Pool – Use of the swimming pools and spas is restricted to those people staying in the guest rooms of The Inn at Serenbe. The use of any glass is strictly ited in and around all pool area(s). Floating candles are not allowed in the pools.

Parking Attendants – If your function consists of fewer than 50 guests, we do not require parking attendants. If your function consists of more than 50 guests The Inn at Serenbe requires 3 parking attendants at an additional cost of \$25 per attendant. These attendants are staff enbe and their dress is casual.

All amplified music must be turned off by 10:30 p.m.

Any materials used to decorate the aisles or toss to the wedding couple must be biodegradable (examples are birdseed or real flower petals.)

Important Contact Information

Erin Statham
Wedding Manager

The Inn at Serenbe
10950 Hutcheson Ferry Road
Palmetto, GA 30268

(770) 463-2610 ext. 228 | erin@serenbe.com
www.serenbe.com

Keller Blincoe
Special Event Manager

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gloriosa at serenbe

Isn't it nice to collaborate with artists of a like mind?

Just as you were drawn to Serenbe's peaceful, rural charm for the location of your event, so too, was Gloriosa attracted by Serenbe's rustic beauty and the unique community of talented and style-savvy artists and individuals that make up the Serenbe family. At the heart of Gloriosa's relationship with Serenbe is an intense, mutual appreciation for the beauty of nature and a shared passion for incorporating that beauty into the way we live, create, and entertain. From a simple picnic luncheon or dinner to the most detailed of wedding receptions, Gloriosa invites you to experience the memory-making expertise and seamless ease with which we meld style and professionalism for the ultimate event.

As each bride is unique in her taste, ideas, and dreams for her special day; so, too, is Gloriosa as an event company in the way we tailor our services to fit the individuals with whom we work. We do not offer "standard packages." Your proposal is created from scratch, including a custom menu designed by our Executive Chef, Paul Conway.

In our experience of creating events at Serenbe, we have been able to design a pricing scale based on your estimated guest count that you will find below. Below you will also find some examples of items that would typically be included in that minimum in addition to elements that may raise your price per person beyond our minimum pricing.

50 ~ 75 Guests [\$225 per person minimum]
75 ~ 100 Guests [\$195 per person minimum]
100 ~ 150 Guests [\$175 per person minimum]
150 Guests + [\$150 per person minimum]

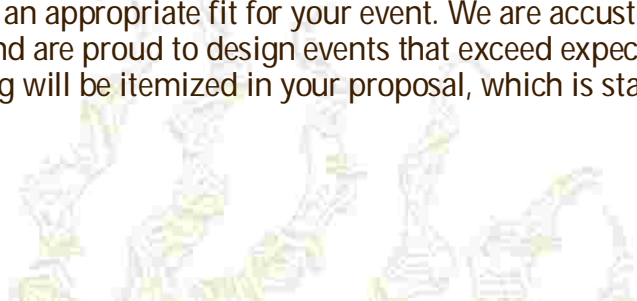
These rates do not include beverage packages ~

DEPOSIT REQUIRED
Under 100 Guests [\$1950]
Over 100 Guests [\$2250]

These rates listed are applicable for Saturday weddings in peak wedding season months (April, May, September, October, November). Please inquire about "off-season," Sunday & weekday weddings for a possible reduction in rates ~

On certain holidays (New Years, Valentine's Day, Mother's Day, Independence Day, Thanksgiving) please expect to experience higher rates due to increased costs on staffing and/or floral product ~

Pricing and details listed are a generalization that we are providing such that you can decide if Gloriosa at Serenbe is an appropriate fit for your event. We are accustomed to working within a certain budgetary frame and are proud to design events that exceed expectations, yet that stay within budget. Specific pricing will be itemized in your proposal, which is started after a Serenbe contract is signed and a consultation meeting is had with Gloriosa.



Items Included in Minimum Price Per Person

[CATERING]

- ~ Passed Hors d'oeuvres for a pre-function or cocktail hour
 - ~ Buffets and/or active food stations
 - ~ Seated dinner
 - ~ Wedding Cake

[EQUIPMENT RENTAL]

- ~ Natural wood folding chairs for ceremony and reception
 - ~ 60" round tables for guest seating
- ~ Cotton/Polyester blend linens (available in a myriad of colors)
 - ~ Glasses
 - ~ China
 - ~ Flatware

[FLORAL]

- ~ Guest table floral centerpieces
- ~ Food station floral centerpieces
 - ~ Bridal bouquet
- ~ Select bridal party flowers

[MISC]

- ~ Staffing
- ~ Event set-up and break-down
 - ~ Service Charge
 - ~ Tax



Examples of Upgrade Items

[CATERING]

- ~ Family style dinner
- ~ Multiple active stations
 - ~ Grazing stations
- ~ Market priced food items
 - ~ Dessert stations
- ~ Elaborate wedding cake with detailed decorative design or over three tiers

[EQUIPMENT RENTAL]

- ~ Chiavari chairs (resemble bamboo)
- ~ Satin linens, overlays, 100% cotton linen tablecloths and/or napkins
 - ~ Estate tables
- ~ Specialty lighting
 - ~ Staging
 - ~ Dance floor
 - ~ Tenting
- ~ Seasonal items (fans, heaters, side wall, etc.)

[FLORAL]

- ~ Ceremony aisle (pew markers)
- ~ Ceremony front (urns, trellis, arch, chuppah, etc.)
 - ~ Large bridal party
- ~ Peonies, calla lilies, orchids, David Austin roses, and other higher priced floral choices

[DÉCOR]

- ~ Dramatic vignettes
- ~ Drapery treatment
- ~ Furniture groupings

[MISC]

- ~ Increased Staffing (full bars, seated serve or family style dinners)
- ~ Numerous delivery fees associated with large scale tent, lighting installs